

Authorisation form

Sub-meter installation

Sub-meters enable water charges to be billed directly to a unit owner (or tenant) based on their actual usage. Refer to the current [Residential Tenancies Act 1997](#) for more information.

Do you need to complete this form?

Authorisation is **not** required when a multi-unit property is owned by a single person or entity.

However, when individual unit owners wish to install sub-metering, they will need to obtain authorisation from **one** of the following:

- the secretary of the owners corporation, where a majority decision has been reached
- all property or unit owners.

The unit owner(s) or the secretary of the owners corporation is responsible for completing this authorisation form and providing it to the plumber. Only a licensed plumber can apply for sub-meters.

Property details*

Unit no. Street no. Street
Suburb

Plumber's details*

Name
Phone Email
Licence no.

Applicant details*

This can be a unit owner or the secretary of the owners corporation.

Name
Phone Email
Unit no.

Authorisation

Obtain authorisation from **one** of the following:

- the secretary of the owners corporation, where a majority decision has been reached
- all property or unit owners.

Secretary of the owners corporation

Name

Phone Email

I confirm that the owners corporation has reached a majority decision to authorise the application for and installation of separate water meters.

Signature _____ Date _____

Individual property or unit owners

Total property or unit owners

Acknowledgement

By signing this form, I authorise the installation of sub-meters.

Name Unit no.

Signature _____ Date _____

Name Unit no.

Signature _____ Date _____

Name Unit no.

Signature _____ Date _____

Authorisation, cont.

Name **Unit no.**

Signature _____ Date _____

Name **Unit no.**

Signature _____ Date _____

Name **Unit no.**

Signature _____ Date _____

Privacy statement

Barwon Water (Barwon Region Water Corporation ABN 86 348 316 514) is a Statutory Corporation created as a Water Authority under the *Water Act 1989*. Barwon Water is bound by the Victorian *Privacy and Data Protection Act 2014*. We respect your privacy and will only collect and use personal information for legitimate purposes.

By completing this form you are providing personal information to Barwon Water for the primary purpose of Barwon Water providing you with a water or sewer supply. To read Barwon Water's complete privacy statement, please visit www.barwonwater.com.au.